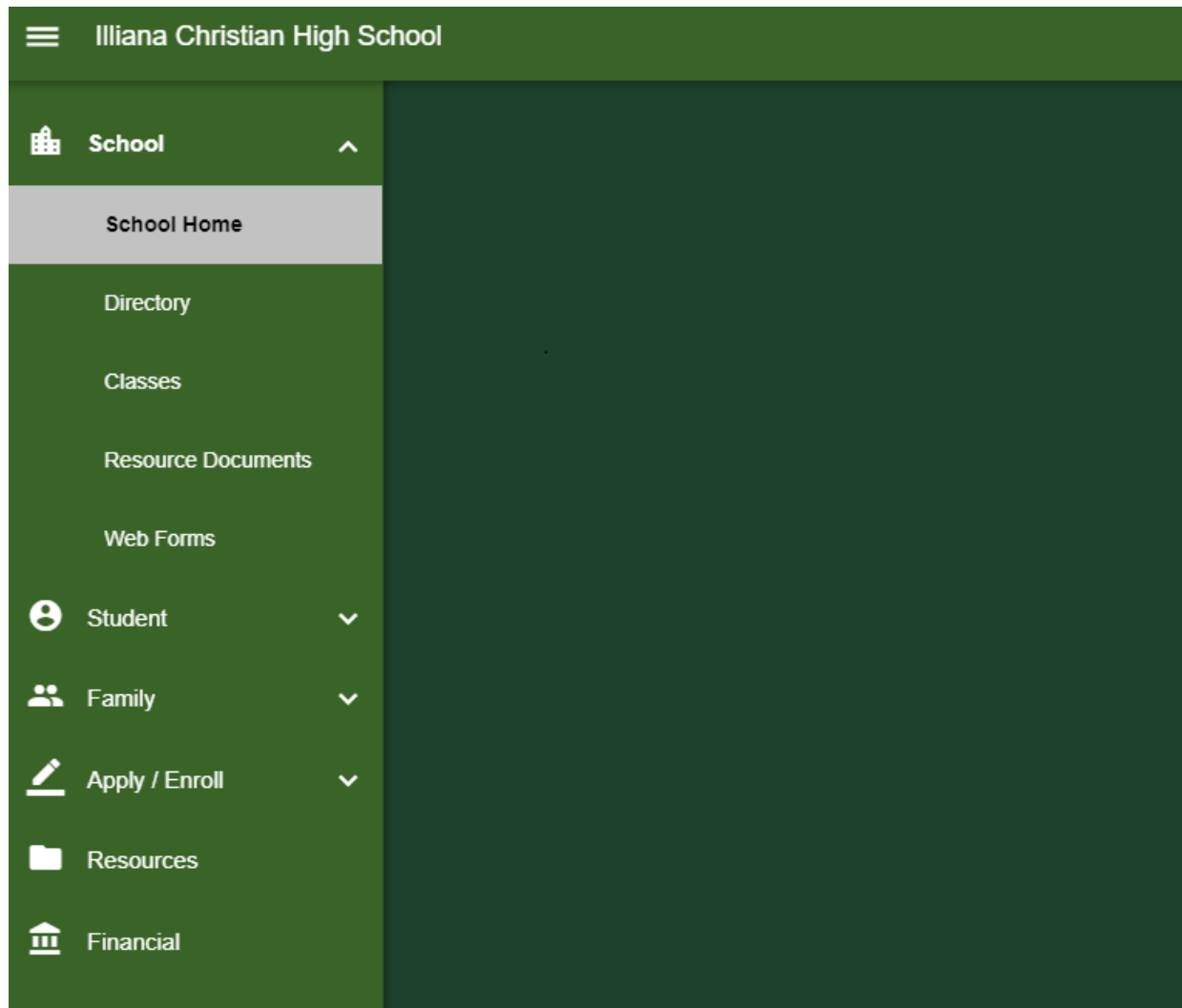


HOW TO CHOOSE A PAYMENT PLAN THROUGH YOUR FAMILY PORTAL

*** If you cannot remember your Family Portal login information, please contact David Boer at dboer@illianachristian.org or 219-558-7066 x151.***

1. Log into your Family Portal and click on “Financial” at the bottom left side of the screen.



2. In the “Financial Links” box at the top right, click on “Financial Home”.

Illiana Christian High School

School

Student

Family

Apply / Enroll

Resources

Financial

Prepay Accounts

2023-2024 School Year

Lunch0.00

ADD FUNDS

Balances

2023-2024 School Year

Payment Plan0.00

Incidental Expenses0.00

MAKE A PAYMENT

Financial Links


Financial Home

If you have questions about items in the Family Billing section, please contact Illiana Christian High School


Family Billing

Account	Balance	Details	Pay Now
Tuition	\$3280.00	Details	Pay Now
Total:	\$3280.00		

3. In the “Payment Plan & Billing” box, click on “Set up a Payment Plan”.



ILLIANA CHRISTIAN
HIGH SCHOOL



(es) Español (i) Customer Service

HomeMy ProfileFinancial Accounts

?

🔔

🔒

➡

Hello

\$

Payment Plan & Billing

View Details

2023-2024 SCHOOL YEAR

Set up a Payment Plan

Set up a Payment Plan

👤

Prepay Accounts

View Details

📧

Register to receive text services on your mobile phone.

🏦

Four Financial Accounts on file

👥

is an Authorized Party on your account.

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4. Click “Begin” on the “Welcome” page.



(es) Español (i) Customer Service

Illiana Christian High School

2023-2024 School Year

LIVE HELP

Welcome

Illiana Christian High School is pleased to offer you a convenient, online method to enroll for your Payment Plan with FACTS.

Please click the ‘Begin’ button to get started, then follow the step by step instructions to complete your payment plan.

Please note, payments made through a credit or debit card are assessed an additional charge for processing.

If you have questions during the setup, please contact FACTS.

Begin

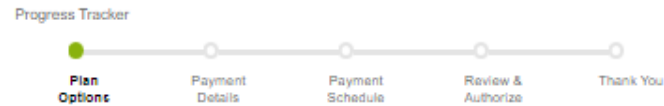
Cancel

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5. On the “Payment Plan Options” page, choose your payment plan; click “Next”.



Payment Plan Options

Select a payment schedule

Show: All Items Selected ▼

Pay in Full

Please Note: If none of the payment options offered are possible, please contact Kathy West at 219-558-7066 ext. 111 or kwest@illianachristian.org to discuss. When you choose the Auto Pay option for tuition billing and/or incidental billing, FACTS will send an email notification 4 days prior to the transaction being processed.

Select	Payment Method	Number of Payments	Beginning Month	Available Payment Days	Last Day to Enroll	Payment Plan Enrollment Fee
<input type="radio"/>	Automatic Payments from <ul style="list-style-type: none">Bank AccountCredit/Debit Card	1	August 2023	10th 25th	27 Jul 2023 11 Aug 2023	\$0.00

Semi-Annual Payments

Please Note: If none of the payment options offered are possible, please contact Kathy West at 219-558-7066 ext. 111 or kwest@illianachristian.org to discuss. When you choose the Auto Pay option for tuition billing and/or incidental billing, FACTS will send an email notification 4 days prior to the transaction being processed.

Select	Payment Method	Number of Payments	Payment Months	Available Payment Days	Last Day to Enroll	Payment Plan Enrollment Fee
<input type="radio"/>	Automatic Payments from <ul style="list-style-type: none">Bank AccountCredit/Debit Card	2	August 2023 January 2024	10th 25th	27 Jul 2023 11 Aug 2023	\$0.00

Monthly Payments

Please Note: If none of the payment options offered are possible, please contact Kathy West at 219-558-7066 ext. 111 or kwest@illianachristian.org to discuss. When you choose the Auto Pay option for tuition billing and/or incidental billing, FACTS will send an email notification 4 days prior to the transaction being processed.

Select	Payment Method	Number of Payments	Beginning Month	Available Payment Days	Last Day to Enroll	Payment Plan Enrollment Fee
<input type="radio"/>	Automatic Payments from <ul style="list-style-type: none">Bank AccountCredit/Debit Card	11	August 2023	10th 25th	27 Jul 2023 11 Aug 2023	\$0.00

Bi-Monthly Payments

Please Note: If none of the payment options offered are possible, please contact Kathy West at 219-558-7066 ext. 111 or kwest@illianachristian.org to discuss. When you choose the Auto Pay option for tuition billing and/or incidental billing, FACTS will send an email notification 4 days prior to the transaction being processed.


Select	Payment Method	Number of Payments	Beginning Month	Available Payment Days	Available 2nd Payment Days	Last Day to Enroll	Payment Plan Enrollment Fee
<input type="radio"/>	Automatic Payments from <ul style="list-style-type: none">Bank AccountCredit/Debit Card	22	August 2023	10th	25th	27 Jul 2023	\$0.00



Back

Next

Cancel


6. On the “Payment Details” page, choose the type of account you will be using to process your payment; click “Next”.

**ILLIANA CHRISTIAN
HIGH SCHOOL**

  Customer Service

Illiana Christian High School

2023-2024 School Year



Progress Tracker

Plan OptionsPayment DetailsPayment ScheduleReview & AuthorizeThank You

Payment Details

Please enter your primary financial account for payments

Pay using

-- Select --

Illiana Christian High School allows you to pay using: a bank account (checking or savings) or a credit/debit card (Visa, Mastercard or Discover).

The following processing fees may apply:

- Credit Card - up to 2.95%
- Debit Card - up to 2.95%
- Checking or Savings account - no fee

The amount will be disclosed once you select your payment method. Card transactions for Illiana Christian High School are processed by FACTS Management Company, USA.

Back

Next

 |

Cancel

7. On the “Add Account” page, enter your account information; click “Save”.

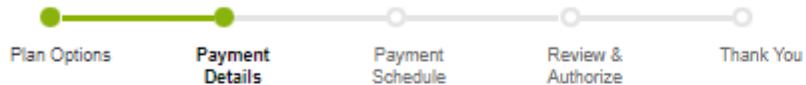


Illiana Christian High School

2023-2024 School Year

LIVE HELP

Progress Tracker



← Add Account

Bank Account

Required fields are marked with an *

Please enter your name exactly as it appears on your Bank Account.

Account Holder Name*	<input type="text"/>
Bank Name*	<input type="text"/>
Account Type*	<input type="text" value="-- Select --"/>
Routing Number*	<input type="text"/> ?
Account Number*	<input type="text"/> ?

Save

Cancel

8. On the next “Payment Details Page”, choose whether or not you’d like “Incidental” expenses to be processed by Auto Pay as well; click “Next”.
- If yes, these charges will automatically be deducted from the same account as your tuition is paid from unless you choose to enter a different account for this billing.
 - If no, you will receive an email invoice for these charges if/when they occur, which can then be paid online or in the office by cash/check.

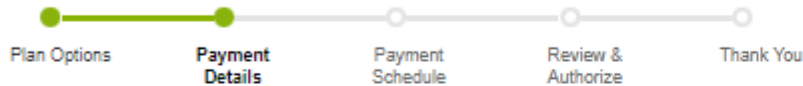


Illiana Christian High School

2023-2024 School Year

LIVE HELP

Progress Tracker



Payment Details

Please enter your primary financial account for payments

Pay using Chase - 3456

Card transactions for Illiana Christian High School are processed by FACTS Management Company, USA.

Illiana Christian High School allows you to pay using: a bank account (checking or savings) or a credit/debit card (Visa, Mastercard or Discover).

Incidental Expenses

Incidental expenses may be billed separately. If enrolled in auto pay, these payments will be automatically processed from the account above.

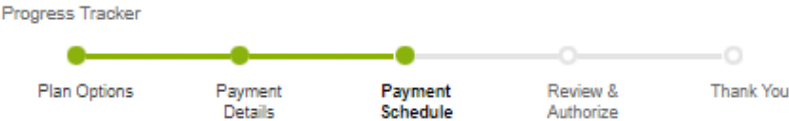
☒ Yes, please enroll me in auto pay for incidental expenses

Back

Next

Cancel

9. On the “Payment Schedule” page, choose the day (10th or 25th) that you would like your payment to be deducted from your account. A “Future Payment Schedule” will populate on the screen. Click “Next”.



Payment Schedule

What day do you want the future scheduled payments to be on?*

10th ▼

Future Payment Schedule

Payment Date	Description
Thursday, August 10, 2023	Payment
Monday, September 11, 2023	Payment
Tuesday, October 10, 2023	Payment
Friday, November 10, 2023	Payment
Monday, December 11, 2023	Payment
Wednesday, January 10, 2024	Payment
Monday, February 12, 2024	Payment
Monday, March 11, 2024	Payment
Wednesday, April 10, 2024	Payment
Friday, May 10, 2024	Payment
Monday, June 10, 2024	Payment

Card transactions for Illiana Christian High School are processed by FACTS Management Company, USA.

10. On the “Review & Authorize” page, check to be sure that all of your information is correct; check the box to “accept the terms and conditions”; click “Done”.

Review & Authorize

FACTS Returned Payment Fee Policy

The payment amount will be available once your institution finalizes your payment plan agreement.

Payment Method
Chase - 3456
(Change)


☒ I have read and accept the terms and conditions of this payment plan
(Plan details and Terms & Conditions are listed below)

[Back](#) [Done](#) | [Cancel](#)

Once submitted you will have the option to print this agreement from your account.

Contact Information

Name/Address	Kathryn West 10920 Calumet Avenue Dyer, IN 46311 United States	<input checked="" type="checkbox"/> Use e-mail for correspondence (Invoices/Statements will be also sent via e-mail)
Phone	(219)558-7088 Ext. 111	
E-mail	kwest@illianachristian.org	<input checked="" type="checkbox"/> Please send me e-mail payment reminders

 I certify that I am the subscriber to the provided cellular or other wireless number. To stay informed and receive the best service, I authorize FACTS and its representatives and agents to contact me regarding my account at any current and future numbers that I provide for my cellular telephone or other wireless device using automatic dialing systems, artificial or prerecorded messages, and/or SMS text messages. I understand that standard message and data rates may be charged by my service provider(s).

☒ Yes, I agree to such contact related to my account

11. You will see “Agreement Submitted”, and it will redirect you back to your “Family Portal” home page.
12. YOU’RE FINISHED! Thank you so much for completing this payment plan enrollment process!