

PROPER CARE OF A CHROMEBOOK



1. Keep all food and liquids away from the Chromebook.
2. Avoid touching the screen; when cleaning is necessary and only use screen cleaners with a soft cloth such as a microfiber cloth
3. Users should take care when shutting down and closing the lid of Chromebooks to ensure that nothing (pens/pencils and other items) is left lying on top of the Chromebook surface; this may result in damage that is not covered by warranties.
4. Close the Chromebook lid, and return it to its case before carrying it anywhere.
5. Heavy objects should never be placed on top of the Chromebook.
6. Use the Chromebook on a flat, stable surface; using a Chromebook on soft items such as pillows and blankets can cause the Chromebook to overheat.
7. Chromebooks and their cases should not be defaced in any way (adhesive stickers, drawings, engravings, etc.).
8. Keep the Chromebook and cords away from very young children and pets.
9. Magnetics can erase computer hard drives; keep all magnetic items away from the Chromebook.
10. Users should not attempt to repair the Chromebook; ICHS tech staff will be responsible for determining repairs necessary.
11. Do NOT leave a Chromebook in an unattended unlocked vehicle, even if the vehicle is in a driveway or garage:
 - Never leave the Chromebook in plain sight. The best place is in a locked trunk; if no trunk, cover it and lock the car doors.
 - If attending a school---sponsored activity, be sure to ask the coach or adult in charge where to leave the Chromebook.
12. Extreme temperatures or sudden changes in temperature can damage a Chromebook; if exposed to extreme temperatures, allow the Chromebook to acclimate to room temperature before starting. Chromebooks work best when used in temperatures between 35 and 90 degrees.
13. Do not allow any other individuals to use any ICHS Chromebook and/or ICHS related equipment and accessories.
14. When not personally attending the Chromebook, it is advisable to store it in a secure location.