



TECHNOLOGY POLICY

VISION

The overall goal of Christian education at Illiana Christian High School (ICHS) is to prepare students to be effective servants of Christ in contemporary society. ICHS is committed to the use of technology to meet this goal. This use of technology must be an integral part of the whole --- not a piecemeal appendage grafted onto our current structure, environment, and programs. By teaming the power of technology with the power of skillful teachers, we will realize an optimal environment for learning. The widespread presence of technology will continue to redefine the concepts of "school", "student", "teacher", and "learning". Technology will assist us in providing an educational program which recognizes and values the uniqueness of each student as they research, design, analyze, compose and communicate while teachers serve as facilitators of instruction, mentors, and coaches.

GOALS

- A. Utilize available technology resources to support our mission to prepare students to be effective servants of Christ in contemporary society.
- B. Develop technology skills such as digital literacy, inventive thinking, effective communication, and creative productivity that assist in increasing student achievement and allowing learning to extend beyond the walls of Illiana Christian High Schools.
- C. Create an environment for all learners that supports diverse learning styles creating a culture in which we can learn and innovate together.

PURPOSE

Our world belongs to God. Technology resources are powerful tools, and teamed with skillful teachers, can be used to effectively prepare students to be effective servants of Christ in contemporary society. The use of school provided technology is a privilege, not a right, and staff and students at Illiana Christian High School (ICHS) are expected to use the technology to support and enhance education and communication. In order to facilitate a safe and functional Christian educational environment, members of the ICHS community are expected to adhere to the policy as outlined below.



SCOPE

Individuals (“users”) covered by this policy include all authorized users including but not limited to staff, teachers, students, subcontractors and visitors. It includes all ICCHS technology resources such as servers, Chromebooks, desktops, laptops, tablets, printers, projectors, cameras, software, apps and internet access. As responsible caretakers of all that God has entrusted to us, we expect users to apply this policy to the use of ICCHS technology resources both on ICCHS campus and off-site, including the use of personal devices when at ICCHS sponsored activities or with other ICCHS users.

RESPONSIBILITIES

- A. All users are expected to engage with ICCHS technology resources in ways that are God honoring, responsible, ethical, and legal. Use of technology resources must be in compliance with federal and state laws.
- B. As children of God created in His image, all users are expected to avoid unethical internet usage and inappropriate use of social media such as cyberbullying. Users should report such behaviors to ICCHS staff.
- C. All users are required to use technology resources in accordance with school policies. Violations include but are not limited to harassment, defamation, threatening or discriminatory behavior, and accessing obscene material.
- D. Plagiarism and copyright infringement through technology resources is strictly prohibited.
- E. Attempted or actual modification of restrictions or protections on ICCHS technology is strictly prohibited.
- F. Business activities, such as advertising or buying and selling of goods and services using ICCHS technology resources are prohibited.
- G. Any attempt to gain unauthorized access is prohibited.
- H. Users agree to take reasonable precautions, to maintain and to protect ICCHS technology resources. Users agree to abide by care instructions as outlined in any



guides, manuals or verbal instructions that come with technology resources given by technology staff.

I. Users agree never to attempt to damage, destroy or otherwise physically abuse ICHS technology resources. Users are financially responsible for the cost of any damage that occurs.

J. Users agree to manage their individual use of technology resources in ways that do not detrimentally affect other users (e.g. not streaming music, not monopolizing printers, not spamming, etc.)

K. Connecting unapproved devices to the ICHS network is prohibited.

L. Users agree not to hold ICHS liable for losses or damages incurred by failure or malfunction of technology resources. April 2015

M. Any damage to or malfunction of technology resources, whether accidental or not, is to be reported promptly and with full disclosure to technology staff.

SAFETY AND PRIVACY CONSIDERATIONS

A. Users agree to use only approved logins to access accounts and to keep their own login information secure.

B. Users agree not to share any ICHS login/account data with any person or organization.

C. Users agree to protect and maintain their accounts by logging out or locking the computer. Users will monitor and report unusual activity on their technology resources.

D. Users agree not to access, modify, or destroy other users' information.

E. Users agree to only logon with their approved credentials.

F. ICHS will provide education and training to students on (1) safe and appropriate online behavior, such as interacting with other individuals on social networking sites, and (2) cyberbullying awareness and responses.



G. ICHS reserves the right to inspect any technology resources in protection of our school and other users. There is no right of privacy from system administrators. If you use school computers, the school's network or even your own computer (or phone) to communicate with school personnel or other members of the Illiana community, the school reserves the right to review all your activities and communications at any time.

H. Users agree that ICHS administration and technology staff reserve the right to monitor and inspect files stored on school resources for conformity with policies, licensing standards and state or federal law. Users understand and agree that any files accessed, created, or stored on school resources are not private.

I. Users understand and agree that ICHS has implemented technology measures that block/filter internet access to visual images that are obscene, illegal or otherwise harmful to minors. Users (and their parent/guardians) are nevertheless advised that users may gain access to unauthorized websites, and ICHS cannot guarantee that users will not access websites that they (or their parents/guardians) would find inappropriate, offensive, objectionable or controversial. Users (and their parents/guardians) agree not to hold ICHS liable for any such material that they may find as a result of using ICHS's technology resources.

J. To promote student safety and ensure compliance with this policy, internet, network and other technology- related activities will be monitored or restricted using filtering, passive supervision technologies and periodic checks by technology staff. April 2015

K. The Chromebooks are school property and must be surrendered:

- at the discretion of ICHS staff
- at the conclusion of each academic school year
- upon withdrawal from ICHS.

DISCIPLINARY ACTION

Violation of any part of the above policy may result in restriction or suspension of access to technology resources, notification of law enforcement, financial restitution, or other disciplinary measures as determined by ICHS administration.

FEES



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At the time of this policy adoption the annual fee for those receiving a Chromebook for the year's use is \$75. Also, incidents of damage will be assessed at \$75 for the first, \$100 for the second, \$150 for the third, and \$200 for the fourth. As with textbooks, if a device is lost or stolen, the student whose device is missing must pay for a replacement device. Students must have a sleeve/case for protection of the Chromebook. All new students will receive one. Returning students may purchase a protective case from school in the Media Center if they don't have one.